

## **ADMINISTRATIVE COUNCIL – MINUTES**

**Wednesday, May 19, 2021 - Virtual meeting via Zoom**

**Call To Order:** Chair Dan Johnson called the meeting to order at 7:02 PM.

**Attendees (7):** Lucy Diesslin, Craig Haberman, Linda Hane, Dan Johnson, Margie & Mark Olson, Jeanne Tomlinson.

**Opening:** Pastor Craig talked briefly from Psalm 90:12 about “numbering our days” and continuing to savor all that we have realized is precious during the pandemic. He then opened the meeting with a prayer.

**Minutes:** The April 21, 2021 Ad Council minutes, as previously distributed to Ad Council members and via *Parish News*, were approved. Motion to approve by Lucy Diesslin; second by Margie Olson. Motion passed.

**Treasurer’s Report:** Mark Olson briefly talked about the April 2021 Treasurer’s. Our receipts were actually very close to our disbursements but the report appeared to show a shortage of income because of the transfer of \$2,000 from the General Fund to the Building Fund which had been approved at the previous meeting. A gift of \$700 had been received for lawn maintenance expenses. It is currently being held in the General Fund and we discussed briefly whether it should be there or in the Building Fund. Jeanne Tomlinson moved that we transfer the \$700 to the Building Fund; second by Mark Olson. Motion passed. Receipts for the month were \$8,221; disbursements were \$10,185.06. The current account balances are: General Fund \$31,633.12.18; Memorial Fund \$9,992.47; Building Fund \$6,376.13. Jeanne Tomlinson moved that we accept the Treasurer’s report as submitted, second by Lucy Diesslin. Motion passed.

### **COMMITTEE REPORTS**

- **Trustees:** Margie Olson reported the following work is being handled:
  - Parsonage leak in the basement was examined by Margie Olson, Norm Rusco and Pastor Craig and determined to be a leak in the pipe leading to the external faucet. Norm repaired it.
  - Parsonage master bath light & outlet are not working. Cunningham Electric has been contacted to come check it out.
  - Gutters are being considered over the back door.
  - Parsonage could use a motion light over the garage door since there is no street light and it is very dark for any visitors during the winter. It was suggested to have Cunningham look into installing one while he is there.
  - The church parking lot needs cracks refilled & the lines repainted. The estimate for this work is \$1200.
  - Handrails for the stairs between the parking lots need to be put back. Phil Hegfors built another sleeve.
  - Mark Luthens stained the handicap ramp.
  - Jer Niskala checked the A/C to get it ready for the summer.
  - BJ Rusco will be fixing the sewer line. He blew out the blockage earlier and measured for the pipe he would need for the repair. Norm Rusco will find out when BJ is planning to do the work. It needs to be done before we do pasties again.
  - Organ has been repaired – it needed a new relay switch.

- **Worship:** Linda Hane reported that the committee met on May 6. Liturgists have been signing up, some after Linda approached people. May is full but there are still some needed for June. The committee decided that one of our summer services will be an outdoor service to be held in our parking lot; more like a “camp meeting” with lots of music. A date hasn’t been determined yet but it will be flexible and moved indoors if rainy. The choir is planning to start back up on June 6 and will be in the choir area behind the piano and singing without masks since all the members are now fully vaccinated. Pastor Craig will be gone between June 27 (leaving after the service) to July 10 with Pastor Dana covering for July 4.
- **Visioning:** Jeanne reported that the Birthday Club will be started up at the next Visioning Committee meeting. The committee is in the process of collecting birthdays and anniversaries.
- **Memorial Fund:** Carol Linneman had sent in a report to Dan prior to the meeting. Memorial Funds had been spent on choir music (\$50.40), some of the new technology purchased for live-streaming (\$3000), choir masks (\$200) and materials cost reimbursement to Marshall Monthei for the new choir music table (\$150). They decided to have a “double Memorial Sunday” this year (two years worth) - since the scheduled May 2020 could not happen, It will be in conjunction with the outdoor church service. Rather than a sheet cake, cupcakes will be served after the service. Cost will be about \$140 for 7 dozen.

## OLD BUSINESS

1. **Church computer:** The committee met with Voltz and **they** recommended the “mid-line” option. Jeanne Tomlinson moved that we allocate \$1,250 to proceed with purchasing the recommended computer and peripherals. Second by Linda Hane. Motion passed.
2. **Tweaking of indoor service; status of Facebook streaming:** We are almost ready to start using the camera again for streaming our worship service. Pastor Craig believes that we now have enough “friends” for the new Facebook account that a direct access for non-Facebook users should be possible, but he wants to run another check after Jay is back so we’ll broadcast from the laptop computer again this coming Sunday. We discussed possible changes to our mask requirement with the latest CDC announcement saying vaccinated folks don’t need to wear masks and also our Conference’s move to “Blue” allowing for us to open up our services to full capacity although keeping within “comfort levels” on mask requirements. It was felt that we should continue to do what we are doing since we are already putting people closer than 6 feet apart and asking folks about comfort level in sitting with vaccinated people. We discussed setting a target, perhaps of a local “positivity rate” of under 1, to help us determine when we will allow worshippers to not wear masks. One suggestion was to allow people to remove their masks once seated if they are vaccinated, but to have everyone wear masks while singing since that activity has a very high transference risk. We’ll probably need to have some email exchanges through the summer as we start to feel it is time to change what we are currently doing.
3. **Establish a Technology Committee:** Pastor Craig expressed his thoughts that we should really have a Technology Committee to not only take care of installing the new computer but to address future technology issues such as shared data collection & storage and added visuals in the sanctuary. After much discussion, Lucy Diesslin moved that we establish an ad hoc committee to handle the installation of the new computer and then meet through the summer to develop a job description for a permanent committee and present the results to the Ad Council at our

September meeting. Second by Jeanne Tomlinson. Motion passed. Dan Johnson recommended Pastor Craig work on recruiting more members for the ad hoc committee.

### **NEW BUSINESS**

1. **Jumpin Jehosaphats:** Pastor Craig had been contacted by Elton Brown about a possible *Jumpin Jehosaphats* concert on August 23 (a Monday) as to whether our church would be interested in helping out with it again. They're planning on starting a "world tour" with this and it would also be celebrating Suzanne's retirement (a former EUMC pastor). There would be no monetary commitment although they might be asking for church members to house and feed some of the band members that don't currently live in the area. They would once again be taking a free-will offering and this time it would go to *Habitat for Humanity*. It was felt that we would like to help out but would like more information. Pastor Craig and Linda Hane will follow up.

### **Items of Information**

1. **Next Ad Council meeting:** Wednesday, September 15, 2021 at 7 PM.

The meeting adjourned at 8:34 PM with Pastor Craig leading a recitation of *The Lord's Prayer*.

Respectfully submitted,  
Jeanne Tomlinson, Ad Council Secretary