

ADMINISTRATIVE COUNCIL – MINUTES

November 20, 2019

Ely United Methodist Church

Call To Order: Jay Tomlinson called the meeting to order at 7:00 PM.

Attendees (7): Craig Haberman, Bev & Dan Johnson, Margie & Mark Olson and Jay & Jeanne Tomlinson.

Opening: Pastor Craig provided the “Opening Thought” from chapter 3 of Habbakuk emphasizing rejoicing in all circumstances. He then opened the meeting with prayer.

Minutes: The October 16, 2019 Ad Council minutes were approved as printed in the November *FISH*. Motion to approve by Beverly Johnson; second by Margie Olson. Motion passed.

Treasurer’s Report: Mark Olson presented the October 2019 Treasurer’s Report. Receipts & disbursements were \$8,653.09 & \$8,269.96, respectively. Ending balances were: Undesignated Funds \$13,728.72; Building Fund \$3,768.64; Memorial Fund \$10,209.62; Parish Health Ministries \$400; R3 Project \$170.25; Gift of Giving Project \$1,135.16. Motion to accept by Jeanne Tomlinson, second by Margie Olson. Motion approved.

COMMITTEE REPORTS

- **Trustees:** Margie Olson reported that there was a temporary heat issue in the sanctuary during pasties but it seems to have resolved itself. Mark suggested the cold air coming in through the walls may impact the thermostat temperature sensor. Margie pointed out what looks like possible vandalism to the screen covering a hole under the office stairs as well as handicapped sign on the building. Pastor Craig brought up an issue with the parsonage home line suggesting we may want to consider dropping it. For now, he’ll contact Frontier to look into the problem and will also have the number forwarded to his cell phone.
- **Memorial Fund:** Via a report sent to Jay prior to the meeting, Carol Linneman reported that \$111.29 was spent for books & crayons for the kid’s activity bags in memory of Eric Schultz; \$59.05 was spent for a cabinet in the upstairs restroom in memory of Molly Hill; \$185.25 was spent for choir music in memory of John Blakesley. The next meeting, originally scheduled for February, was postponed to April 28 since Carol will be in Arizona for the winter. At that meeting they will finalize plans for Memorial Sunday which will be on May 10, 2020.
- **Finance:** Bev Johnson reported that the committee met on November 13 to develop the 2020 Budget and submitted the results to the Ad Council for approval. Motion to approve by Mark Olson, second by Margie Olson. Motion passed. This budget will be presented at the Church Conference on December 18 for church approval.
- **Outreach:** Jay Tomlinson reported updates on the *Gift of Giving* project for this year. Tricia Schreffler is working with Jay as they meet with the Carefree Living and Boundary Waters Care Center staff to develop the gift lists. Tricia has volunteered to take over the project next year. The kids will be working on making about 90 cards to go with the gifts. Gift bags were purchased earlier this year by Margie Olson and Sheila Shultz. The gifts will be distributed on Dec 17 at 3 PM at BWCC and on Dec 24 at 1 PM at Carefree Living. Bagging date(s) will be scheduled for prior to those dates and will be announced at church.

- **Worship:** Bev Johnson reported that the *Hanging of the Greens* was tweaked a little from what was originally announced and mentioned in the November *FISH*. The decorating will begin at 2 PM with a meal to follow prepared by the Rue family. There were sign up sheets handed out at the November 17 worship service for people to indicate their interest in the different tasks. Dan Johnson will help guide people to the various tasks to ensure that experienced people will guide any new helpers through each of the tasks. The committee is working on lining up readers for the Christmas Eve program which will once again be at 5:30 PM; Patty Rusco is handling getting readers for the Advent Wreath for each Sunday in Advent.
- **Visioning:** Jay Tomlinson reported that the committee met on November 14 and discussed the responses to specific survey questions. This discussion will be continued at the next meeting. The committee did conclude that for the size of our church and our current programs & activities, we don't really need to pursue developing specific "holistic small groups".

OLD BUSINESS

1. **Progress on Church Handbook:** Jeanne Tomlinson distributed a second draft copy of the revised handbook for additional review & comments. She will send an electronic copy to all Ad Council members with the suggested changes.
2. **Christmas decorations and lights:** Jay purchased replacement lights for sanctuary decorations and the apartment trees.
3. **Sanctuary Lights:** Mark Olson & Dan Johnson have taken care of this.
4. **Sewer line repair:** Margie Olson is waiting on BJ for a date.
5. **Outdoor Lights** (over front porch and old ones in the furnace room): Margie Olson is still waiting to hear back from an electrician.

NEW BUSINESS

1. **Welcome Visitor pamphlets update:** Jeanne Tomlinson distributed copies of a revised pamphlet for committee review. A couple corrections were noted. Jeanne will work on getting them copied and ready for the sanctuary.

Correspondence

1. Update letter about our sponsored child who will turn 18 in April. We will probably be assigned a new child shortly.
2. Request for donations for the **All Nite Grad Party**. We'll discuss a donation early next year.
3. Thank you from Northwoods Partners for our annual gift.

Items of Information

1. **November 2019 Pasty Report:** 797 made; gross income \$4,782; cost \$1,353.28. Net Income \$3,428.72.
2. **All Church Conference:** Wednesday, December 18 at 7 PM followed by our Ad Council meeting.

The meeting adjourned at 8:22 PM with a unison reciting of *The Lord's Prayer*.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary