

## ADMINISTRATIVE COUNCIL – MINUTES

February 20, 2019

### Ely United Methodist Church

**Call To Order:** Chair Jay Tomlinson called the meeting to order at 6:58 PM.

**Attendees (10):** Craig Haberman, Linda Hane, Dan & Bev Johnson, Carol Linneman, Margie & Mark Olson, Keith Rue, Jay & Jeanne Tomlinson

**Opening:** Pastor Craig provided the “Opening Thought” with thoughts about the soon-to-start UMC General Conference in St. Louis that will be making a decision about how the United Methodist Church will proceed with handling LGBT and same-sex marriage issues. The Bishops have recommended a “One Church” model which allows for a diversity of views under the United Methodist umbrella. We all need to be in prayer about this conference.

**Minutes:** The January 16, 2019 Ad Council minutes were approved as printed in the February *FISH*. Motion by Marge Olson; second by Linda Hane.

**Treasurer’s Report:** Mark Olson presented the January 2019 Treasurer’s Report. Receipts & disbursements were \$7,923.86 & \$11,272.89, respectively. End of month balances: Undesignated Funds \$12,040.88; Building Fund \$9,192.01; Memorial Fund \$10,623.87; Parish Health Ministries \$400; R3 Project \$112.25; Gift of Giving Project \$15.16, Landscape Project \$218.78. Motion to accept by Jeanne Tomlinson, second by Keith Rue. Motion approved.

### COMMITTEE REPORTS

- **Board of Trustees:** Margie Olson reported that she had been elected as the new Chair. The outdoor parking lot lights have replaced with LED lights. She and Pam Turnbull have been working on cleaning out the closets in the back of the sanctuary. The committee had also discussed the erosion that’s happening in the lower parking lot. Bryan Rusco will be working on that.
- **Memorial Fund Task Force:** Carol Linneman reported that they’d met on February 5. The new white boards have been paid for (about \$290) and are installed in the Fellowship Hall. Memorial Sunday will be May 12. The committee also worked on updating the Memorial Committee responsibilities for the Church Handbook.
- **Finance:** Bev Johnson reported that the annual audit was completed last month and all looked good. We had over \$54,000 total in all the accounts at the end of 2018.
- **Pastor-Parish Relations:** Jeanne Tomlinson reported the committee will be meeting next on March 13.
- **Worship:** Linda Hane reported the committee met on Tuesday, February 5, and have planned services up through Easter, including an Ash Wednesday and a Maundy Thursday service. The choir will be singing in both of these additional services. They also worked on “pulpit supply” for the Sundays that Pastor Craig will be gone: June 30 (Jay Tomlinson with the Annual UMC Conference Report); July 7 (Dana Thompson); July 21 (TBA); Dec 1 (Marshall Monthei). The next committee meeting will be April 7. We had a brief discussion about using candelabras for the Ash Wednesday and Maundy Thursday services. The ones we currently own are in bad shape and only hold 5 candles each but we would need ones that hold 7 candles each. Given

how pricey they are to purchase it was suggested we could look at just renting them for those services.

- **Visioning:** Jay Tomlinson reported the committee met on January 17 and worked on the following:
  - **Gift of Giving:** The committee is looking for congregation feedback on whether to repeat this as a project for this coming December. There will be an article in the March *FISH* asking for that.
  - **Vine & Branches Bible Study:** This started on February 10 with 21 participants on Sunday and 9 on Monday.
  - **Prayer Wall:** The committee is still working on logistics for this new feature for the Sunday bulletin. The hope is to include prayers from the prayer chain and those submitted by people during church on the Prayer Request forms in the pew pads.
  - **Bible Study:** The committee is looking for feedback about interest and availability for a weekly Bible Study in addition to the Sunday morning one. A questionnaire was made available at the church this past Sunday and will be available for the next few Sundays for interested people to supply this information.
  - **Church Handbook:** The committee also worked on creating information about the Visioning Committee for the Church Handbook which is being updated this year.
  - **Potlucks:** They also had a discussion about changing the quarterly Potluck Sundays to ones that would not be in competition with Communion or other key events since it created a bit of a log-jam in the kitchen for our February one. The next scheduled potluck will be May 19 since the first Sunday would be Communion and the next Sunday is Mother's Day and Fishing Opener weekend.

## **OLD BUSINESS**

1. **Progress on Ad Hoc Committee for Church Handbook:** Jeanne Tomlinson reported that she hasn't actually formed a committee yet but is very appreciative of the committees who have been pro-active in providing handbook updates for their own committee information so far. She plans to have a sketched out "organizational chart" as a starting point for the March Ad Council meeting that will be part of the handbook revisions.
2. **Hosting Results for the Ely-wide Prayer Service for Christian Unity Jan 27:** Pastor Craig reported that the event was fairly last-minute in getting organized but he felt it turned out well. Partly due to the extremely cold weather on that day, there were only about 35 people in attendance but many of those were local clergy, many of whom participated in the service. He was proud of our church in being good hosts for this event.
3. **Retirement of Stanley – Replacement with March Food Shelf Drive:** As had been discussed at our September 2018 Ad Council meeting (and reported in the October 2018 *FISH*), the Ad Council had approved retiring Stanley the Scarecrow and looking instead at doing a drive in March for monetary donations for the Ely Food Shelf. The primary reason for a *March* drive would be the matching funds from the Greater Minneapolis Council of Churches' Minnesota FoodShare March Campaign, essentially doubling whatever we collect and give to the Ely Food Shelf. Mark Olson moved that we hold this drive, putting out a donation basket and having an article in the upcoming

March *FISH* and announcing it during church each Sunday. Second by Jeanne Tomlinson. Motion approved. Margie Olson mentioned that we should also plan on donating our Lenten Supper income (after expenses) to the Food Shelf. This can be discussed at the March 20 Ad Council meeting.

### **NEW BUSINESS**

1. **Confirming Nominations – Outreach Chair and Trustees Chair:** Pastor Craig brought up that two positions had not been filled at our December Annual Church Conference but had now been filled so we need to confirm their nominations. He presented Jay Tomlinson for Outreach Chair and Margie Olson as the Trustees Chair and moved that their nomination be confirmed. Second by Margie Olson. Motion approved. As a follow-up, Jay commented that his vision for the Outreach Committee Chair is to identify and chart all the Outreach Projects; confirm the coordinators of each Outreach Project, many of whom are already in place such as for the Hearts-2-Hands, Prayer Shawls, Comfort Baskets, and others; learn whether each coordinator would like to present their project to the congregation on an annual or even more frequent basis; work with the Worship Committee to identify times when the Outreach Project Coordinators might provide a presentation to the congregation about the their projects.

### **Correspondence**

There was no correspondence.

### **Items of Information.**

1. **New District Superintendent:** Pastor Craig announced that our current DS Mark Miller has been assigned a church starting in September so we will be getting a new DS.
2. **District Leadership:** Pastor Craig also reported that Mark Miller had asked him to take on the District Leadership role that Pastor Dana had held and he had agreed. So he will be gone on February 28 for that. He will also be gone on March 11 to attend the annual “Clergy Day Apart” event.
3. **Lenten Supper:** We will be hosting our Lenten Supper on March 21. We’ll put out sign-up sheets on March 10 and 17 to recruit help for this.
4. **February Pasties Report:** Pasties made: 664; Sales \$3,998; Cost: \$1,318.51; Net Income: \$2,679.49. Last January we made 721.

The meeting adjourned at 8:06 PM with a unison reciting of *The Lord’s Prayer*.

Respectfully submitted,  
Jeanne Tomlinson, Ad Council Secretary