

ADMINISTRATIVE COUNCIL – MINUTES

April 18, 2018

Ely United Methodist Church

Call To Order: Chair Jay Tomlinson called the meeting to order at 7:00 PM.

Attendees (7): Bonnie Berglund, Linda Hane, Butch & Lucy Diesslin, Mark Olson, Jay & Jeanne Tomlinson

Opening: Jay Tomlinson provided the “Opening Thought” from *I Am a Church Member*, reading a section that discussed Paul’s various comments in I Corinthians about “the body having many parts with each being important”, followed by prayer.

Minutes: The March 21, 2018 Ad Council minutes were approved as printed in the April 2018 *FISH*. Motion to approve by Butch Diesslin, second by Bonnie Berglund. Motion approved.

Treasurer’s Report: Mark Olson presented the March 2018 treasurer’s report. Jeanne Tomlinson pointed out that the \$230 paid for the piano tuning will be covered by the UMW. Receipts & disbursements were \$9,355.54 & \$9,765.58, respectively. End of month balances: Building Fund \$17,805.32; Memorial Fund \$10,694.66; Parish Health Ministries \$400, R3 Project 2018 \$46, available General Fund \$4,867.76. Motion to approve by Jeanne Tomlinson, second by Lucy Diesslin. Motion approved.

COMMITTEE REPORTS

Memorial Fund: Jay Tomlinson relayed information from Pastor Dana that they had approved spending up to \$500 for a new copier and up to \$150 for an additional black ink cartridge. They were also going to receive a donation from Norm & Donna Rusco to cover the cost of a new vegetable processor which is being purchased from Sullivan’s for about \$900. (The current dicer/shredder machine in use for pasties is 35 years old and has been having problems. It was felt that we should have a back-up replacement available.)

Pastor-Parish Relations: Jeanne Tomlinson reported the committee had met on April 11. Sheri Rue had reported at the meeting that Kathy Brandau, Erin Moravitz & Sheila Shultz are willing to take charge of the May 20th “Dana Appreciation Celebration”. The committee has started a weekly “Service Opportunity” insert in the Sunday bulletin to allow people to indicate their willingness to help. Each insert will focus on a different need. There is a need to work with all the main committees of the church to develop a complete list of the work that will need to be covered after Pastor Dana leaves. Jeanne will contact the committee chairs to set up a meeting.

Worship: Linda Hane reported that our June 17 – July 22 Sunday worship services are all covered. She has also arranged for a number of people to handle a lot of the “Kid’s Sermon” time during those services.

Visioning: Jay reported that the committee is handling name tags and that Marshall Monthei is making a special rack for holding them. They will also line up help for the ice cream social to be held on July 29 as a welcome to Pastor Craig.

OLD BUSINESS

- **Copier Replacement:** Jay Tomlinson and Mark Olson researched and purchased a Canon copier on-line along with 2 extra black ink cartridges for \$497.97. The copier has arrived but has not been hooked up yet.

NEW BUSINESS

1. **Distribution of Lenten Supper Funds:** Jay Tomlinson reported that 130 pasties were made for the March 22 Lenten supper. \$183 had been received for dinners and an additional \$210 for the sale of the remaining pasties. Since the costs were less than \$190, \$200 of the income was deposited in the General Fund and \$193 went to the UMW. We discussed which organizations we would select for this year's distribution. Jeanne moved we do \$100 each to Northwoods Partners and Young Life. Second by Lucy Diesslin. Motion passed.
2. **Request to reside at the Parsonage:** Jay relayed a request from Dana to be able to stay in the parsonage on the times he is returning to the area between June 11 and July 22. There is still a bed in the basement that he can use. Linda Hane moved that we allow this. Second by Bonnie Berglund. Motion passed. .
3. **Newsletter: *The Fish*:** Jeanne Tomlinson reported that she and Jay have taken over the production of the monthly newsletter. Normally there is only one "summer" issue that covers June/July/August but in view of the transition time and the importance of keeping our membership informed about events and decisions through this time, it is felt that we should continue with a monthly issue through the summer. Since this would involve additional costs of about \$200 for the printing and stamps of the two additional issues, Jeanne requested that the Ad Council approve this action. Lucy Diesslin so moved. Second by Linda Hane. Motion passed.
4. **Love Offering:** Lucy Diesslin announced that the Love Offering will be taken on May 27. She will write a short article about it for the May *Fish*.
5. **Parsonage Phone/Internet Service:** Pastor Dana had relayed some requests from Pastor Craig involving the parsonage cable & phone set up. Currently there is cable TV service and a land line at the parsonage. Pastor Craig would like internet but no TV and would like to be able to forward the church phone to his cell phone when he is not at the church. We discussed the possibility of just switching the cable from TV to internet and keeping the land line but enable it and the church phone for call forwarding. It was felt we need more information before making any decisions. Mark will check with Midco and Frontier on the costs for internet and call forwarding. Jeanne & Jay will discuss the possible choices with Pastor Craig when he's in town on April 23.
6. **AAUW Pay Equity:** The church had received a mailing from a local branch of the AAUW that is doing a special drive to get a commitment from Ely businesses that they support equal pay. It was moved to support this and sign & return the requested document. Motion by Jeanne Tomlinson; second by Lucy Diesslin. Motion passed.
7. **Children's International:** Mark Olson reported receiving a letter indicating the monthly support cost will increase by \$5 to handle rising expenses unless we indicate that we are not willing to accept the increase. This would change our annual commitment from \$336 to \$396. It was moved to accept this increase. Motion by Lucy Diesslin; second by Bonnie Berglund. Motion passed.

ITEMS OF INFORMATION

1. **April Pasties Report** – Pasties made: 904 for sale and 28 unbaked ones for pasty workers. Sales \$5,440; Cost: \$1,452.59; Net Income: \$3,987.41.

The meeting adjourned at 8:15 PM with a unison reciting of *The Lord's Prayer*.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary