

ADMINISTRATIVE COUNCIL – MINUTES

November 28, 2018

Ely United Methodist Church

Call To Order: Chair Jay Tomlinson called the meeting to order at 7:00 PM.

Attendees (9): Butch & Lucy Diesslin, Craig Haberman, Linda Hane, Margie & Mark Olson, Keith Rue, Jay & Jeanne Tomlinson

Opening: Pastor Craig provided the “Opening Thought” from an Advent devotional book that included a devotional thought about how you travel determines how you arrived; essentially how important it is to approach Advent with a waiting & anticipating attitude.

Minutes: The October 17, 2018 Ad Council minutes as printed in the October were approved as printed. Motion to approve by Margie Olson, second by Lucy Diesslin.

Treasurer’s Report: Mark Olson presented the October 2018 treasurer’s reports. Receipts & disbursements were \$9,200.30 & \$8,029.83, respectively. End of month balances: Building Fund \$8,514.16; Memorial Fund \$10,615.32; Parish Health Ministries \$400; R3 Project \$187.25; 2018 Gift of Giving Project \$1,169, Landscape Project \$199.16; available General Fund \$14,380.67. Motion to accept by Jeanne Tomlinson, second by Linda Hane. Motion approved.

COMMITTEE REPORTS

- **Memorial Fund Task Force:** Carol Linneman had sent Jay a note that they had met on Tuesday, November 6 and discussed that there are still memorial funds available for Safe Gathering and Kid’s Club. They also discussed using funds to buy room dividers to allow for moving part of the play area into the Fellowship Hall and to possibly replace the chalk boards with white boards.
- **Finance:** Butch Diesslin presented the proposed 2019 Budget that the committee had developed. He moved that it be approved as presented, Margie Olson seconded the motion. Motion passed.
- **Pastor-Parish Relations:** Jeanne Tomlinson reported the committee had met with the District Superintendent Mark Miller early in November to go over Pastor Craig’s evaluation that they had completed prior to the meeting. Mark was pleased to hear how well the transition has been going. The committee will meet next on Monday, Dec 3 to plan refreshments for the Parsonage Open House on Dec 9.
- **Worship:** Linda Hane reported that the children will be singing on some Sunday in December. The Advent Lighting schedule is set up. We discussed the requests to move the Christmas Eve service to earlier. Susan Germek said she could come as early as 5:30 pm. Linda Hane moved that we try having the service at 5:30 pm this year to see how it goes. Second by Butch Diesslin. Motion passed with 2 abstaining. We decided we should make sure we have ads in both the Echo and the Shopper to make sure folks know about the time change. Linda Hane will contact the Shopper and Pastor Craig will contact the Echo.
- **Visioning:** Jay Tomlinson reported from the Gift of Giving project is proceeding nicely. The kids are working on the cards and there are scheduled times to package up the gifts and deliver them to the residents. All the details are in the December *FISH*.

OLD BUSINESS

- **Church Use and Equipment Use Forms:** Jay distributed copies of the forms. Linda Hane moved we approve them, Lucy Diesslin seconded. Motion passed. Pastor Craig will be in charge of the Church Use form Bryan Rusco will be in charge of the Equipment Use form with Pastor Craig as a secondary. It was suggested we do an article about the forms in the next newsletter.
- **Planned Giving Seminar at Ely UMC** (tabled from October): Pastor Craig reported that he'd called about this but hasn't received a call back yet. It was decided to take this off the agenda and put it back on the agenda after he'd heard back.
- **Confirmation Class:** Pastor Craig started confirmation classes today with Janae Murphy, Lauren Olson and Lily Tedrick. Logan Loe wasn't able to attend the first meeting today but should be able to join later.
- **Fellowship Hall External Door Lock Problem:** Butch Diesslin reported that he had fixed the lock although with the colder weather we still need to regularly check the batteries. Marge mentioned the dead-bolt still has trouble opening all the way sometimes. Butch will add some lubricant. It was also mentioned that pulling the door toward you while entering the codes helps the bolt move back more easily.

NEW BUSINESS

1. **Ely-wide Prayer Service for Christian Unity:** Pastor Craig reported that Corey Larson had called to tell him about an annual ecumenical prayer service, that it would be held on January 20th at 7 pm and wanted to know if it could be held in our church. The clergy would run the service. Jeanne Tomlinson moved that we host the event; second by Linda Hane. Motion passed.
2. **Christmas Poinsettias:** We discussed how these had been handled in the past. Sheila Shultz had handled the finances but Pastor Dana had taken care of ordering. Pastor Craig offered to do the sign-up forms and take care of ordering the flowers by December 12 for delivery on Christmas Eve.
3. **Apartment Christmas Trees:** We talked about this annual tradition that originally had been handled by the youth group but just a few people have taken care of it the past few years. It was decided to have Jay & Jeanne decide on a date and announce it at church to try to recruit additional participants.

Correspondence - None

Items of Information.

1. **November 2018 Pasty Report:** 806 made; gross income \$4,850 to be collected for a total of \$4,690; cost \$1,404.95. Net Income \$3,445.05. Last November we made 778 pasties and had a net income of \$3,463.68.
2. **New member joining:** Pastor Craig announced that Evelyn Wallendar would be joining our church in December.
3. Mark mentioned that he'd paid Young Life, Northwoods Partners and North Star District Fund the amounts we had budgeted for this year.

The meeting adjourned at 8:10 PM with a unison reciting of *The Lord's Prayer*.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary