

## **ADMINISTRATIVE COUNCIL – MINUTES**

**February 21, 2018**

**Ely United Methodist Church**

**Call To Order:** Chair Jay Tomlinson called the meeting to order at 7:02 PM.

**Attendees (6):** Linda Hane, Carol Linneman, Keith Rue, Dana Thompson, Jay & Jeanne Tomlinson

**Opening:** Dana provided the “Opening Thought” from the Feb 21 devotion from the *Upper Room* followed by prayer.

**Minutes:** The January 17, 2018 Ad Council minutes were approved as printed in the February 2018 *FISH*. Motion to approve/Linda Hane; Second/Keith Rue. Approved.

**Treasurer’s Report:** On behalf of Mark Olson, Dana presented the January 2018 treasurer’s report. Receipts & disbursements were \$8,125.95 & \$10,285.99, respectively. End of month balances: Building Fund \$17,476.58; Memorial Fund \$10,821.80; Parish Health Ministries \$400, R3 Project 2018 \$16, Safe Gathering \$387, available General Fund \$6,987. Motion to approve/Jeanne Tomlinson; Second/Keith Rue. Approved.

### **COMMITTEE REPORTS**

**Memorial Fund:** Carol Linneman reported there was no new business at the last meeting. The next meeting will be May 1.

**Outreach:** Dana reported for Toni Floyd that she had sent the Valentine boxes for our college students. We received a nice thank you note from Evan Wognum which Dana read to the group.

**Pastor-Parish Relations:** Jeanne Tomlinson reported the committee had just met at 5:30 pm and had set a monthly meeting time of the 2<sup>nd</sup> Wednesday at 5:30 pm. The committee is working on scheduling a “Rule of Christ” training, possibly sometime in the 2<sup>nd</sup> half of June. The training will be scheduled primarily for the PPRC but it will be open to anyone in the church interested in attending. The committee also announced that we’ll hold an Appreciation/ Retirement Celebration for Dana on Sunday, May 20 from 2-4 at the church. It will be an “open house” format. There will be an article in the upcoming *FISH* to let folks know.

### **OLD BUSINESS**

- **Potluck Supplies:** Jeanne Tomlinson reported that the UMW approved covering the cost of supplies for our quarterly potlucks.
- **Amici’s Easter Egg Hunt Donation:** Linda Hane reported that she learned that Ledgerock was not planning on doing any more Easter egg hunts and that Amici’s is definitely planning on doing the event. We decided that instead of making a direct donation, we’ll just put out a box for folks to donate supplies and/or money if they are interested. Jeanne will take care of setting up the box and putting a short article in the March *FISH*.
- **Copier Replacement:** No action had been taken at the last Ad Council meeting. Dana reported the copier is still having issues. There is one toner left and he recommended we plan on getting one before that toner runs out. Jay agreed to look into the costs for a replacement.

## **NEW BUSINESS**

1. **Parsonage Use in July:** Dana requested permission for leaving some of his furniture and his canoes in the parsonage until July 22 since the new pastor will not be moving in until July 25-26. Motion made by Linda Hane to grant permission for him to leave any personal items in the parsonage until that date as long as they are not stored in the rooms that will be re-carpeted. Second by Jeanne Tomlinson. Motion approved.
2. **Gluten Free Wafers/Bread Communion Option:** Linda Hane reported there had been some comments that we are not providing a communion option for anyone who is sensitive to gluten. We decided to look into getting gluten-free wafers and provide those as an option during communion. Dana will see if Cokesbury carries them.
3. **Funding for “Bring a kid to church” books in September:** Keith Rue moved that we allocate up to \$400 to cover the costs of the books we give out to kids in September. Second by Linda Hane. Motion passed. The funds will come from the Education Council budget.
4. **Safe Gatherings Training/Background Checks:** Dana reported that we now have 6 people who have completed the training. He emphasized once again that we need more people trained. He and Jan are the only two who are currently trained who are always at Kid’s Club and when he leaves we’ll need to make sure we have at least one other person.
5. **Little Eagles Childcare Center, Inc.:** We received a letter from Amy Richter, the Director of the Little Eagles Childcare Center, explaining how the center is a non-profit providing quality childcare for those who need it in our area. They are currently trying to raise money to purchase supplies and are looking for donations. We decided we’d have Amy come to the church on some Sunday to talk about it and hold a free will offering at that time. Dana will contact her to work out the date.
6. **Collection for 2 families burned out early Sunday am:** Linda Hane moved to set up a collection basket in the back of the church for these families for the next two Sundays (Feb 25 & Mar 4). Second by Keith Rue. Motion approved. Linda will take care of setting it up.

## **CORRESPONDENCE**

1. We received thank you notes from Children’s International, Young Life and UMCOR for our recent donations.
2. We received a Certificate of Appreciation from the church conference for 100% payment of our apportionments in 2017.

## **ITEMS OF INFORMATION**

1. **February Pasties Report** – Pasties made: 721; Sales \$4,322; Cost: \$1,174.34; Net Income: \$3,147.66
2. **Ely UMC Lenten Supper** – we are scheduled to host on March 22, two days after pasties. We will only make 128 pasties this time and will also be reducing the amount of coleslaw.

The meeting adjourned at 8:05 PM with a unison reciting of *The Lord’s Prayer*.

Respectfully submitted,  
Jeanne Tomlinson, Ad Council Secretary