

## **ADMINISTRATIVE COUNCIL – MINUTES**

**September 20, 2017**

**Ely United Methodist Church**

**Call To Order:** Vice-Chair Keith Rue called the meeting to order at 7:00 PM.

**Attendees (7):** Dana Thompson, Bonnie Berglund, Toni Floyd, Linda Hane, Mark & Marge Olson and Jeanne Tomlinson

**Opening:** Dana provided the “Opening Thought” from *The Upper Room* (September 20, 2017 entry) followed by prayer.

**Minutes:** The May 17, 2017 Ad Council minutes were approved as printed in the June-July-August 2017 *FISH*. Motion to approve/Margie Olson; Second/Bonnie Berglund. Unanimous.

**Treasurer’s Report:** The May, June, July, August 2017 treasurer’s reports were presented and highlighted by Mark Olson. Each month’s report was approved separately with unanimous votes. Motions/Seconds for May: Jeanne Tomlinson/Linda Hane, June: Jeanne Tomlinson/Marge Olson, July: Marge Olson/Linda Hane, August: Bonnie Berglund/Linda Hane. May receipts & disbursements were \$11,447.60 & \$8,119.92; June receipts & disbursements were \$6,954.12 & \$9,032.33; July receipts & disbursements were \$10,925 & \$7,769.13; August receipts & disbursements were \$9,291.24 & \$10,437.51. End of month balances at the end of August: Building Fund \$23,782.19 (with \$11,000 Undesignated and \$2,000 designated to the 125<sup>th</sup> Anniversary Celebration); Memorial Fund \$11,171.23; Parish Health Ministries \$400, R3 Project \$490, 125<sup>th</sup> Anniversary \$684.57, General Fund \$5,392.95. Mark commented that this was an unusual summer with exceptional giving leaving us with a nice balance in the General Fund.

### **COMMITTEE REPORTS**

**Board of Trustees:** Marge Olson reported that the Board met on July 10 and scheduled a Parsonage Inspection for Sept 11. Results of the inspection were shared later in the meeting (see New Business). Other items discussed at their meeting may be found in the Trustee’s minutes.

**Outreach:** Toni Floyd reported that Hearts Two Hands did their annual pillowcase project in August and, thanks to friends & church members, were able to donate 138 pillowcases this year. This makes 900 pillowcases contributed since 2010. Toni also reported that Stanley will arrive on Oct 8. We’ll be placing more emphasis on monetary donations this year since much of the food that has been donated in the past has been out of date and had to be discarded.

**Pastor-Parish Relations:** Jeanne Tomlinson reported that the committee will be meeting in early October to continue work on the Church Profile, incorporating whatever has been received from the congregation. To date, only 3 completed “Congregation Input” forms have been turned in. The deadline for submittal is Sunday, Sept 24. The committee will also be doing Dana’s annual performance review. The District Superintendent is coming to our church on Saturday, October 21 to meet with the PPR at 3 pm.

**Worship:** Linda Hane reported that the committee is working on some worship items, including the Christmas service.

**Visioning Committee:** The committee will be meeting on Thursday, September 21.

### **OLD BUSINESS**

1. **125<sup>th</sup> Ely UMC Anniversary:** The responses from various attendees were all very positive. Kudos to the committee and the various helpers for coordinating an excellent celebration. Mark Olson presented a report of the receipts & disbursements for the event. Excluding the shirts, the receipts (designated donations) came to \$3,300; the disbursements totaled \$2,615.43. The balance remaining was \$684.57. The shirts had receipts of \$1,029 with only \$848 paid out to date leaving a current balance of \$181. There will be at least one more bill coming from *Hands Done* but there will probably still be a balance remaining. We discussed what to do with the remaining balances and approved moving them into the General Fund. (\$684.57 plus remaining shirt balance). Motion to approve/Marge Olson, second Bonnie Berglund. Unanimous.
2. **Summer 4 Church BBQ:** Marge & Jeanne reported that this event proved to be a success in spite of participation sign ups totaling less than 70 from the 4 churches prior to the date. We estimated between 110 to 120 actually attended. Having it at Semer's Park was warmly received. The committee had met after the event to discuss possible improvements and decided to go ahead and set a date for next year (Sunday, August 12, 2018) and went ahead and booked Semer's Park for that date. This year, our church paid both of the bills for the Semer's Park building rental and the Northland Market food and other 3 churches are paying their share to our church. Mark reported he'd just received the 3<sup>rd</sup> payment. Each church's share came to about \$65.
3. **Break Through Renewal Institute:** We had 5 people from our church attend this event in Hubbard, MN on September 14-15: Dana Thompson, Lucy Diesslin, Jeanne Tomlinson, Sheri Rue and Jan Rue. It was definitely inspiring and worthwhile. Numerous ideas were gathered to help our own church in numerous areas. These ideas will be shared primarily through various committees.

## **NEW BUSINESS**

1. **Background Check Renewal Timeframe:** Keith Rue brought up the issue of how often we should require a background check to be done for people working with children in our church. The Visioning committee had initially thought that having it repeated every 5 years would be adequate but the "Safe Gathering" program offered through the conference indicates each background check is only good for 3 years. Motion by Linda Hane to make our timeframe 3 years. Second/Bonnie Berglund. Approved unanimously. We briefly discussed who should be monitoring and notifying people as their time for renewal approaches. Toni offered to have Rich check to see if the "Safe Gathering" program provides any sort of automatic notification process.
2. **Relay for Life Report:** Bonnie Berglund reported that the community raised over \$27,000 this year. The Methodist Milers did well, being one of only two of the eleven teams to each raise over \$5,000 and achieving Gold level.
3. **Parsonage Inspection:** Marge reported on the September 11 inspection of the parsonage. She listed a number of items for both the exterior and interior that will require painting, refurbishing or replacement: exterior wood surfaces, storm window tabs, all room walls painted and carpets in the 3 bedrooms replaced, interior wood trim sanded & re-varnished, broken pocket doors taken care of. Windows all need to be washed. A dehumidifier is needed in the basement which also needs new carpeting. And we should look at perhaps adding A/C to the forced air system. The Trustees determined that the Trustees will handle a

lot of the work, the UMW will be approached to cover some of the costs and perhaps provide some help with the cleaning. The Trustees will be getting bids for the painting that needs to be done.

### **CORRESPONDENCE**

Mark read a thank you note from the school for the \$95 that the Sunday School children had collected and donated to the school playground fund. Mark will give the letter to Chris Urbas to share with the children in Sunday School.

### **ITEMS OF INFORMATION**

Pasties will start up again on October 16 & 17, 2017.

The meeting adjourned at 8:20 PM with a unison reciting of *The Lord's Prayer*.

Respectfully submitted,  
Jeanne Tomlinson, Ad Council Secretary