

ADMINISTRATIVE COUNCIL – MINUTES

Thursday, October 19, 2023 at Ely United Methodist Church

Call To Order: Chair Jay Tomlinson called the meeting to order at 7:05 PM.

Attendees (7): Craig Haberman, Linda Hane, Don Ingerson, Margie & Mark Olson, and Jay & Jeanne Tomlinson.

Opening: Pastor Craig shared some thoughts inspired from a Catherine of Siena quote “My providence provides for this with the gentleness of baptism”.

Minutes: The September 21, 2023 Ad Council minutes were approved as distributed in the *Parish News*. Motion by Margie Olson, second Linda Hane.

Treasurer’s Report: The September 2023 Treasurer’s report was presented by Mark Olson. Current balances are \$49,657.40 in the General Fund, \$10,058.29 in the Building Fund and \$15,874.71 in the Memorial Fund. The reports were accepted. Motion by Jeanne Tomlinson; second by Margie Olson. Mark mentioned that he’ll soon be paying the annual budgeted donations to Young Life and Northwoods Partners.

COMMITTEE REPORTS

1. **Trustees:** Margie Olson reported that
 - The new A/C has been installed for a total cost of \$12,023.28 - \$9800 to Rusco Plumbing and \$2223.28 to Burntside Electric.
 - Jerry Niskala, Gary Felder and Don Clark handled the mowing for the summer.
 - Bryan Rusco plans to gather possible “snow-shovelers” and work out a schedule for the winter.
 - The Fellowship Hall ceiling tiles replacement project is almost complete; there is still one small corner in the kitchen to take care of.
 - A second hot water heater will be purchased for the parsonage and will be “on stand-by” for when the current 13 year-old one stops working.
 - They are still working on Building Use Policy revisions.
 - They are also discussing a rework of the back of the sanctuary and the library/sitting room. This will include the camera.
 - Mark mentioned that Midco has replaced the phone lines in the parsonage to fiber optics.
2. **Pastor-Parish Relations:** Craig reported that our District Superintendent will be coming on November 5. She’ll be speaking at the service and will meet with the PPR after the service to go over our Church Profile. The committee is also working on the Pastor Evaluation and will then work on the Pastor Salary.
3. **Worship:** Linda Hane reported that they’ll be meeting on October 23. Poinsettias have been ordered. Church Advent decorating will be on Sunday, November 26 with a potluck to follow.
4. **Outreach:** No report
5. **Visioning:** Rich Floyd had sent in a report. The *Journey with the Messiah* study has been through 4 of the 6 weekly meetings in Session One. The next session will start on February 6 and run for another 6 weeks. There will be one more session following that, starting in September of 2024. Now that the study is well underway, the committee will be delving into another initiative, namely weekly dinners hosted by a men’s group during the school year. The first step will be to establish clear objectives which will provide a good foundation on which to build. The next meeting will not be on the regularly-scheduled day, but likely the 2 weeks before or the next week.

6. **Education:** Pastor Craig had talked with Chris Urbas about getting more parents involved in helping out with Sunday School as well as Chris possibly providing material packets for parents to use for Sundays that she or Devon aren't available and/or to also take home and work with their children that way. Craig has created a Google group (Ely United Methodist Church Sunday School) for Chris to use for communicating with the those involved in Sunday School.
7. **Nurture & Membership Care:** No report
8. **Parish Care Person:** No report
9. **Memorial Fund Task Force:** Margie Olson reported that Memorial Sunday is November 5. Since this is also Communion Sunday and when our DS will be preaching, Craig indicated they'll be tweaking the normal worship service parts.
10. **UMW:** Margie Olson reported on items discussed at the October 18 meeting:
 - o Sheila Shultz's memorial service fellowship time was handled by the Celebration of Life committee with a LOT of help from Ron Forsman.
 - o A dough rolling machine has been offered on a trial basis by the Methodist church in Alexandria. Pastor Craig will take some of our left-over dough balls the next time he is headed in that direction and will drop them off for them to work on settings.
 - o Brian & Betsy Forsberg have again donated 5 lbs of Gene Hicks coffee.
 - o UMW accounts signers will be changed to have 3 UMW signers.

OLD BUSINESS

1. **Church Directory Project:** Jay and Jeanne are still working on getting the rest of the pictures and preparing the documents that need to be turned over to Universal Church Directories. UCD will then send a proof for us to review and check. With the holidays and the time required for producing the proof and then the final printing, the directories will probably not be available until 2024.
2. **Rule of Christ Study:** Pastor Craig is working with the Rule of Christ coordinator to have a facilitator come and provide the training. The time commitment is 3 hours – the first hour and 45 minutes are for any leaders and members of the church and, after a 15 minute break, an additional hour specifically for members of the SPRC but also open to all.
3. **Remote Video Streaming:** Jay spoke with Mauro and learned that our current camera can be controlled remotely from a computer but only for zooming in and out. Mauro is checking for equipment that would allow our camera to be fully remote controlled.
4. **Sponsoring a tree for Northwoods Partners' Festival of Trees:** After some discussion, Margie Olson moved that we sponsor a 5 foot tree for \$55 and offer an additional \$50 for someone to decorate it. Second by Jeanne Tomlinson. Motion passed. Pastor Craig will check with Northwoods Partners to see if they know of anyone who would be willing to decorate it.

NEW BUSINESS –

1. **Signers of the Highland Bank accounts:** Mark is going to check on who our current signers are for our General Fund account. If it's still Mark and Jay Tomlinson there probably won't need to be a change. The Building Fund and Memorial Fund accounts need to be updated. It was suggested that in addition to Margie, who handles the accounts, it should be another Trustee or two for the Building Fund account and the Memorial Committee Chair and possibly another committee member for the Memorial Fund account.

Items of Information

1. **Ledgerock Church Community Dinners:** Don Ingerson shared that the dinners are held monthly and are open to the community at no cost. This month it's on Saturday, October 21 from 5 to 6:30 PM.
2. **Next Ad Council meeting:** Thursday, November 16, 2023 at 7:00 PM.
3. **Pasty Report:** Made 819; Gross Income \$6,615 which included \$63 in tips; Expense \$1,899.87; Net Income \$4,715.13.

The meeting adjourned at 7:59 PM with a group recitation of *The Lord's Prayer*.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary