

ADMINISTRATIVE COUNCIL – MINUTES

Thursday, April 20, 2023 at Ely United Methodist Church

Call To Order: Chair Jay Tomlinson called the meeting to order at 5:03 PM.

Attendees (7): Craig Haberman, Linda Hane, Margie & Mark Olson, Jay & Jeanne Tomlinson and Tiffany Zemke.

Opening: Jay Tomlinson talked about the Annual Conference which will be held May 31 to June 2 in St Cloud. He and Pastor Craig are registered at a cost of \$250 apiece. The conference theme is "Encounter / Transform / Respond". The Love Offering focus this year will be projects related to mental health issues. Pastor Craig then opened the meeting with a prayer.

Minutes: The February 16, 2023 Ad Council minutes were approved as distributed in the *Parish News*. Motion by Mark Olson, second by Margie Olson. (Ad Council did not meet in March.)

Treasurer's Report: The February and March 2023 Treasurer's reports were presented by Mark Olson. Current balances are \$45,347.59 in the General Fund, \$15,859.92 in the Building Fund and \$11,249.46 in the Memorial Fund. The reports were accepted. Motion by Jeanne Tomlinson; second by Linda Hane.

COMMITTEE REPORTS

1. **Trustees:** Margie Olson reported that
 - Snow shoveling sign-up is not getting enough volunteers so they are discussing possibly hiring a service.
 - Our cleaner is discontinuing her cleaning service so we need to find a new cleaner. Tiffany Zemke suggested Emma Debeltz. Margie will contact her.
 - The parsonage is getting two new 50 gallon hot water heaters.
 - The parsonage garbage disposal is being replaced.
 - Summit Fire Protection has contacted us to arrange for an inspection.
 - The film company that checked out our church has decided to use a church in Winton.
 - The handicap ramp will be redone with treated wood.
 - The sliding door in the basement that is currently stuck will be fixed when the ceiling tiles are replaced. This is currently scheduled for Saturday, April 29.
 - The front entrance landing is cracking again. We may go back to having outdoor carpeting.
2. **Pastor-Parish Relations:** Pastor Craig reported that the committee had planned to meet at 7 PM but it was postponed to another date and time to be determined. They will work on an updated Church Profile for the new bishop and they will do a brief orientation for the 3 new committee members: Duane Bieber, Liddy Sheppard and Vicki Podominick.
3. **Worship:** Linda Hane reported that
 - Palm Sunday, the Holy Week Thursday and Easter services all went well.
 - May 7 will be Confirmation Sunday.
 - The Sunday for honoring our graduating seniors is still to be determined.
 - The multi-church service & picnic will be sometime in July.
 - The next Worship committee meeting will be April 24 at 2 PM.

4. **Outreach:** Jay Tomlinson reported that we have received generous donations to the Benevolence Fund from one individual. He and Pastor Craig will meet with the person to discuss some possibilities for the growing fund.
5. **Visioning:** Jay Tomlinson reported that the Visioning Committee had met on April 13 and had discussed:
 - Adding more potlucks so that we'll do 4 each year instead of 2: one on the first Sunday after the 4th of July and one on the first Sunday after New Year's Day. The summer one might coincide with the multi-church service that is currently being planned for that month.
 - Possibly adding addresses to Prayer Chain emails that have prayer requests for church members (after obtaining permission). This would enable Prayer Chain participants to send cards if they so choose.
 - Continued planning for the small group study using the *Journey with the Messiah* to happen in the September-October time frame.
6. **Nurture & Membership:** Tiffany Zemke has given Pastor Craig a year's worth of short "health tips" to be included in the bulletin or *Parish News*. She asked if there would be interest in AED training and we agreed that it would be a good idea. She will also check our two first aid kits and update them if needed.
7. **UMW:** Margie Olson reported that the UMW had discussed:
 - The annual UMW Friendship dinner on Wednesday, May 17 at the GEL starting at 5 PM.
 - Possibly reducing pasty-making times to three times a season instead of six. (October, January and April). Final decision to be made in September.
 - Purchasing an additional stainless steel rolling cart to be used with the heavy pasty meat containers.
 - Possibly purchasing a dough rolling machine.
 - Purchasing two small folding tables to use in the kitchen instead of the larger wooden tables currently used.
 - Resuming making UMW mission kits to send to Annual Conference with the pastor and lay leader.

OLD BUSINESS

1. **Church Directory Project:** Current plan is to contact local photographer Eric Sherman to work out possible photography dates.

NEW BUSINESS –

1. **Study Bibles for confirmands:** Pastor Craig reported that Bibles have been ordered. It is a "New Living" translation designed for young adults. Cost will be about \$260 that includes personal embossing of their names. This will be covered by the Memorial Fund.
2. **Love Offering:** Margie Olson moved that we commit to a minimum \$150 for our Love Offering. Jeanne Tomlinson seconded the motion. Motion passed. We agreed that May 21 would be the Sunday to take the offering.
3. **Midco cable fiber upgrade:** Mark Olson reported that Midco is upgrading their cables to fiber-optic. There is no installation fee and our monthly cost for their service would remain the same. There was a discussion about how we need to have work done at the same time to change our IP

from dynamic to static. Mark will work with Midco on setting a time for a technician's evaluation.

4. **Youth Church/Bible Camp Scholarships:** Pastor Craig reported that we have four youth going to camp for sure, one on a waiting list and two other possibles. Jeanne moved that we spend all of the donated \$1250 and allocate it equally to all the campers. Second by Mark. Motion passed.

CORRESPONDENCE

1. Mark had received a notification from the *Timberjay* that they would be printing their annual *Go Lake Country* magazine that includes information about local churches, but that the church phone number listed is incorrect. He'll contact them to get it corrected.
2. Children's International sent an update on our adopted child that will be posted on the bulletin board.

Items of Information

1. **Pasty Report:** Made - 816; Total Income - \$6,590; Total Expenses - \$1,812.75; Net Income - \$4,777.25.
2. **Next Ad Council meeting:** Thursday, May 18, 2023 at 5:00 PM.

The meeting adjourned at 6:27 PM with a group recitation of *The Lord's Prayer*.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary