

ADMINISTRATIVE COUNCIL – MINUTES

Thursday, November 17, 2022 at Ely United Methodist Church

Call To Order: Chair Jay Tomlinson called the meeting to order at 5 PM.

Attendees (6): Craig Haberman, Don Ingerson, Margie & Mark Olson, Jay & Jeanne Tomlinson

Opening: Pastor Craig commented that he had just had a conference trustee meeting earlier in the day and it had struck him that with both our Minnesota-Dakota Conference and our own church, there are always the more “visible” participants, but, like an iceberg has only 30% visible, there is a figurative 70% that people don’t see or notice that are key components of the keeping the church going. He then opened with prayer.

Minutes: The October 20, 2022 Ad Council minutes were approved as distributed in the *Parish News*. Motion by Mark Olson; second by Margie Olson.

Treasurer’s Report: Mark Olson presented the October 2022 Treasurer’s report. Receipts were \$9,915, disbursements were \$8,266.37. The current account balances are: General Fund \$48,640.54; Memorial Fund \$11,112.86; Building Fund \$8,196.20. Jeanne Tomlinson moved that we accept the Treasurer’s report as submitted, second by Margie Olson. Motion passed.

COMMITTEE REPORTS

1. **Trustees:** Margie Olson reported that the new light had been installed on the garage at the parsonage and Pastor Craig had replaced the kitchen faucet. An idea had been suggested that we add some lighting to the west side of the building since it’s very dark at night for anyone parking there and walking to the front side stairs or the basement door. The Trustees will be discussing options.
2. **Pastor-Parish Relations:** Pastor Craig reported that the committee had met and is working on completing the annual evaluation form. They discussed his 2023 salary which will remain the same at his request. He also detailed for them how & where he spends his time since he has less “in-office” hours at the church than our previous pastor.
3. **Worship:** Pastor Craig reported that he had gone ahead and ordered 15 poinsettias since today was the deadline. We’ll still leave the sign-up sheet out and just purchase more directly if needed. This Sunday we’ll be decorating the church for Advent.
4. **Visioning:** Jay Tomlinson reported that the Visioning committee is working with Bonnie Berglund for a Nurture & Membership initiative of sending cards to people who are new to the Prayer Wall. It is still a work in progress.
5. **Parish Care:** Jay had not yet received any “health tip” from Tiffany Zemke for inclusion in the *Parish News*. Jay will touch base with Devon Luthens.
6. **Memorial Committee:** Carol Linneman had sent a note that Recognition Sunday on November 6 went well. They haven’t scheduled a date yet for the next meeting.
7. **UMW:** Margie Olson reported all the supplies reorganization has been completed. Pasties went well. They discussed how we need to recruit some folks to be part of a “pasties clean-up crew” so that it’s not left to just the few people that are left. The annual UMW Christmas Luncheon will be on December 7 at the Grand Ely Lodge starting at 12 Noon. There will be a sign-up sheet at the church starting this Sunday in order to get a count the GEL ahead of time.

OLD BUSINESS

1. **Church Directory Project:** Jeanne Tomlinson had attempted to contact Lifetouch, the company we'd been using for our directories, and learned they're not doing church directories anymore. A company called Color Craft had absorbed the church directory part of the business but we are considered "out of their service area" and could only offer the service of putting the directory together with pictures and people information provided by the church at a cost of \$25 per directory with a minimum order of 50. Jay said that he was going to talk to Nick Wognum about the costs of the Ely Echo doing the printing and if it's not too unreasonable, Jay could take family pictures as well as doing the layout.

NEW BUSINESS

1. **2023 Ely UMC Annual Budget:** Mark Olson distributed copies of the proposed 2023 Annual Budget and pointed out some of the details of the few changes in amounts from 2022. The result was only a \$234 increase in the total. Margie moved that we approve the submitted budget; second by Jeanne Tomlinson. Motion passed. The budget will be presented at the December 14 Church Conference for final approval.
2. **Request for Church use for open men's group:** Pastor Craig had been approached by Ryan Stewart from the ECR to see if our church could be used for weekly meetings of a men's group that was being formed by a friend of Ryan's. We discussed the issues involved in making the church available on a weekly basis to a group that didn't have a church member involved since that has been our policy to date. Without more information on what the group would all be about, and in view of our current policy, we felt we needed to decline. Jay will forward the information he'd received so that we could learn more about what the group might be about and Pastor Craig will talk to Ryan.
3. **Our church share of Semer's Park Ecumenical Service is \$60:** Jeanne moved that we pay this; second by Margie; motion passed.
4. **Insurance Exclusion of Cyber-attacks:** Mark had received a notice from our insurance company that cyber attacks are specifically excluded from our policy. It would cost more to include that. We agreed that we are probably at minimum risk.

Items of Information

1. **Pasty report:** Made 809; Total income \$6,610; Total expense \$1,920.34; Net \$4,689.66.
2. **Next Ad Council meeting:** Wednesday, December 14, 2022 directly following our 6:00 PM Church Conference.

The meeting adjourned at 6 PM with a group recitation of *The Lord's Prayer*.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary