

## **ADMINISTRATIVE COUNCIL – MINUTES**

**Wednesday, November 17, 2021 at Ely United Methodist Church**

**Call To Order:** Chair Dan Johnson called the meeting to order at 7 PM.

**Attendees (6):** Craig Haberman, Dan Johnson, Margie & Mark Olson, Jay & Jeanne Tomlinson.

**Opening:** Pastor Craig spoke briefly about Psalm 117, just 2 verses compared to Psalm 119 with 176 verses, but still so poignant: “Praise the Lord, all you nations! For great is his steadfast love toward us, and the faithfulness of the Lord endures forever. Praise the Lord!”. He then opened with prayer.

**Minutes:** The October 20, 2021 Ad Council minutes, as previously distributed via *Parish News*, were approved. Motion to approve by Jay Tomlinson; second by Mark Olson.

**Treasurer’s Report:** Mark Olson presented the October 2021 Treasurer’s report. He pointed out the receipts vs disbursements (\$12,673 vs \$8,501.68), one of our largest positive differences. The current account balances are: General Fund \$37,889.06; Memorial Fund \$10,076.79; Building Fund \$5,169.37. Jay Tomlinson moved that we accept the Treasurer’s reports as submitted, second by Jeanne Tomlinson. Motion passed.

### **COMMITTEE REPORTS**

- **Trustees:** Margie Olson reported they are looking into options for the basement floor replacement and will also be pushing for installation of the pipe lining in our sewer line which blocked up yet again during pasty making and had to be blown out.
- **Worship:** Pastor Craig reported that for the November 28 service when he is gone, Marshall Monthei will be preaching and providing special music, Patty Rusco will do the prayers and Bev Johnson will do the scripture reading. Church decorating will be this coming Sunday, November 21 right after church with a small luncheon afterwards. We are still a little short on volunteer signups for this but hope to get more on Sunday. The poinsettias sign-up sheet was placed out a couple Sundays ago as was the sign-up for the Giving Tree gifts. Plans are underway for our Christmas Eve service which will be at 5:30 PM. The December 26 worship service will be a regular service. Pastor Craig mentioned that changes were made to resolve the Communion “traffic flow” issues but the Ad Council felt it still needed more tweaking because of some confusion and aisle bottlenecks caused by exiting and returning participants. Some time was spent discussing – and demonstrating - possible changes.
- **Outreach:** Jay reported that he is planning to contact the 3 local apartment buildings (Pioneer, Zenith and Sibley) to see if they are interested in having us provide decorated Christmas trees again.
- **UMW:** Jeanne Tomlinson reported that the UMW had voted that morning to change the pasty income distribution allocation from 60% for General Fund and 10% for Building Fund to an allocation of 70% for the Building Fund. UMW will retain the same 30% for UMW expenses.

### **OLD BUSINESS**

1. **Status of preparations for the Dec 15 Annual Church Conference:** Pastor Craig reported that Nominations are almost complete. We’ll have membership transfers during worship on December 12 and they’ll be included in the Membership section of the Conference reports.
2. **Rough draft of letter for *The Fish* people who don’t get *Parish News*:** Jeanne Tomlinson distributed a rough draft of the letter and also a list of the people who would be receiving it. She asked the committee to review the letter and make recommendations for changes. She also asked

Margie Olson and Pastor Craig to go through the list of people and provide updates if possible. After some discussion, we decided that we'll do a New Year's Greeting letter to the full *FISH* mailing list and include a special note to those who don't currently get *Parish News* to once again explain the options available for them to keep in touch. Pastor Craig will work on the New Year's Greeting letter and Jeanne will work on the additional letter.

3. **Resuming post-Worship Fellowship Refreshments:** We discussed the usual problem of getting more than a few people to take on providing refreshments and handling the setup and subsequent cleanup. Jeanne suggested we form a small committee of volunteers that would take care of calling people to recruit them to handling refreshments. Margie Olson suggested we could just have store-bought cookies available so that no one would feel obligated to do any baking and to buy juice boxes for the kids so there wouldn't be a need to make Kool-Aid and have to wash drink cups. It was suggested that the UMW could handle purchasing the cookies and drink boxes since it already handles getting the coffee and other supplies used for refreshments. It was decided that we should each try to talk to people in the congregation to see how they feel about resuming having it and then discuss this again at our December meeting.

## **NEW BUSINESS**

1. **2022 Budget:** The Finance Committee had met and prepared a Proposed 2022 Budget and submitted it for approval. It was pointed out that we still don't have information for two Expense items that we normally get from the District: the North Star District Ministries Fund and Worker's Compensation Insurance. Craig & Mark will research those. In the meantime, Margie Olson moved that we approve the Proposed 2022 Budget with the understanding that those two items will have a more accurate budget figure by the time we hold our Annual Church Conference on December 15. Second by Jeanne Tomlinson. Motion passed.
2. **Request the Technology Committee to investigate sound system:** Pastor Craig reported that Dan Ely is probably back in town now so he'll be touching bases with Dan and Sheri Rue. He felt that the first goal will be to get the Technology Committee and Ad Council together to share thoughts on both computer and sound system needs. It was suggested the committee could also talk to Peter Kess since he has a lot of expertise in that area.
3. **Live or artificial greens for the outside railings:** Margie reported that she & Mark have donated a 63-foot artificial garland for the railings. Pam Turnbull has offered a large artificial wreath to hang on the building by the front door. It was also reported that an outdoor Nativity was found in the garage during clean-up and will be put up this year along with the lit tree from Patty & Bryan Rusco.
4. **VCC Football Coach & Team:** Pastor Craig updated the committee on recent news reports about the new VCC football coach who is encouraging his team to be active in the community. Other churches are working on projects to make connections with the team members, many of whom are from other states and find the Ely area to be quite a "culture shock". Pastor Craig felt like it was probably too late for us to fit in something this year. The PPR committee had brainstormed some ideas about our church doing something with the team and suggested possibly holding a "welcome to Ely dinner" – possibly serving pasties – sometime in the early fall. It was suggested that some team members might be interested in helping with the apartment tree decorating. Pastor Craig will contact the coach for ideas.

## CORRESPONDENCE

None

### Items of Information

- 1. Pasty Report from November 16:** 738 pasties made. Gross Income: \$5,249 (including \$83 in tips & donations); Expenses: \$1,511.96; Net Income: 3,737.04.
- 2. Next Ad Council meeting:** Wednesday, December 15, 2021 after 7 PM Church Conference.

The meeting adjourned at 8:26 PM with a group recitation of *The Lord's Prayer*.

Respectfully submitted,  
Jeanne Tomlinson, Ad Council Secretary